



CHESTERFIELD COUNTY JOINT PLANNING COMMISSION  
178 Mill St.  
Chesterfield, SC 29709  
Phone: (843) 623-9615 • Fax: (843) 623-9637

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**ZONING TEXT/MAP AMENDMENT APPLICATION**

Map

Text

Applications must be submitted to Chesterfield County Building Codes Department located at 178 Mill Street, Chesterfield, South Carolina or electronically to [buildingcodes@chesterfieldcountysc.com](mailto:buildingcodes@chesterfieldcountysc.com). Application fee of \$200, must be submitted in person or by phone. Both application and fee must be submitted 22 days prior to the next Joint Planning Commission meeting. Incomplete applications will not be reviewed by the Joint Planning Commission.

**To be completed by applicant – PLEASE PRINT**

Applicant: \_\_\_\_\_

Applicant Address: \_\_\_\_\_ City/SC/ZIP: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Property Owner(s) Namer [if different from Applicant]: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**Property Information**

Property Address: \_\_\_\_\_ City/SC/ZIP: \_\_\_\_\_

Tax Map Number: \_\_\_\_\_ Lot: \_\_\_\_\_ Block: \_\_\_\_\_ Parcel: \_\_\_\_\_

Subdivision: \_\_\_\_\_

Plat Book: \_\_\_\_\_ Page: \_\_\_\_\_

Current Land Use: \_\_\_\_\_

Proposed Land Use [please be specific]: \_\_\_\_\_



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Current Zoning Classification: \_\_\_\_\_

Proposed Zoning Classification: \_\_\_\_\_

Reason for requested Zoning / Description of Text Amendment:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What concerns does the proposed amendment address?:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Supporting Documents**

Applicant must submit the following documents with both application and fee.

- Site Plan (see PROCESS FOR SUBMITTING APPLICATIONS document for requirements)
- Sample Plot Plan
- Tax Map of the subject property (for map amendments only)

**Designation of Agent** [complete if owner is not Applicant]

I (we) hereby appoint the person named as Applicant as my (our) agent to represent me (us) in this application:

\_\_\_\_\_  
Signature of Owner

\_\_\_\_\_  
Date

I, \_\_\_\_\_, certify that I am the owner of the subject property, and the information on this application is complete and accurate. I authorize the subject property to be posted and inspected.



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\_\_\_\_\_  
Signature of Owner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Applicant/Representative

\_\_\_\_\_  
Date

**OFFICE USE ONLY**

**Date Filed:** \_\_\_\_\_

**Request Number:** \_\_\_\_\_

**Fee Paid:** \_\_\_\_\_

**Receipt Number:** \_\_\_\_\_

**Meeting Date:** \_\_\_\_\_

**Reviewed By:** \_\_\_\_\_